# POST CLONING CIRCULATION COMPUTER SET UP

**Post Cloning Activities:** After the Library Circulation Computer has been cloned/reimaged, several more activities need to be performed before the system will be fully functional.

**1. Install appropriate printers.** If you print to a networked copier/printer and need to put in an “access code” in “Printer Preferences”, each user who logs in and wants to print, will need to set up their code. Check with your TA or Diane about how to install printers and establishing “valid access”.

**2. The screensaver is not set up.** If you choose to set up the screensaver be sure the timing is set for at least 30 minutes. This avoids having to reopen windows from the task bar and reduces the chances of launching Destiny more than once. If you want to change the screensaver settings, you will need to do that for all the different user logins you use at the Circulation Desk.

**3. Test both the Bluetooth barcode scanner and the remote “Pocket Scanner” or “Panther” scanner** to make sure they are connected correctly. Use “Checkout”/”Checkin” and “Remote Circulation” to run the tests on the remote scanners. Ask Diane for instructions if you need them.

**4. Set up sounds** for the various Circulation Desk actions for which you want sound warnings or confirmations. You will need to do that for all the different user logins you use at the Circulation Desk.

**5. Test for Circulation sounds** for the various Circulation Desk actions. If Circulation actions don’t have related sounds check:

The audio cables between your CPU and monitor are correctly plugged in,

The sound on your monitor is turned on (either with a manual button or an on-screen menu) and

The volume on your desktop is turned up (use the speaker icon on the right side of the Windows task bar).