

# How to Download & Transfer eBooks to a Digital Reader

*Note: These instructions are for eBook eReaders that are not app based.*

***Do not use these instructions for Overdrive 2.01.0.1 App users i.e., Android, iPad, and iPod Touch.***

## How eBook Lending Works

EBooks work like normal library books. We have a “copy” of each book. When that copy is checked out, the status for the book will read “place a hold” indicating that you need to wait for the previous person to finish reading it.

If a copy is available, you will be able to add it to your cart, check out and download the book. EBooks automatically expire after the duration of time selected. However, you may check them back in early if you wish. You may have 10 items out from Overdrive at any time. This includes eBooks and audio books.

## Step 1: Set your Computer to work with our eBook provider, Overdrive

1. Go to our Audiobook, Music, and More library homepage: <http://kansas.lib.overdrive.com>
2. On the Audiobooks, Music, and More, scroll down to the bottom.
  - On the left-hand side under Software Downloads
  - Click on Adobe® Digital Editions.
3. Download and install Adobe Digital Editions. This software requires Flash.
4. Open up Adobe Digital Editions. It will ask you to activate your software with an Adobe ID.
5. If you create an Adobe ID:
  - a. **You may download the book to more than one computer as long as the computers all use the same Adobe ID. (Up to 6 computers can be activated using one Adobe ID.)**
6. If you decide to continue anonymously:
  - a. ***You will not be able to transfer eBooks to your EReader***
  - b. **You may only download to one computer.**
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8. We recommend that you create an Adobe ID.

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1. Go to our Audiobooks, Music, and More Library home page (<http://kansas.lib.overdrive.com>).
2. Search for eBooks. You can limit your search to eBooks by clicking on the Advanced Search link located directly beneath the search button on the left-hand side of the page.
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4. In a general search, eBooks will be mixed in with audio books. You can tell the difference by checking the type of the book and what they will play on.
5. To check out a book, click “add to cart”.
6. Login by using your library barcode and PIN number or Kansas Library Card and date of birth.
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### **Getting your eBook on to your eReader**

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3. Your eReader will appear on the left side of the screen.
4. To transfer your eBook to the eReader, click on your previously downloaded eBooks and drag them to the eReader icon. The book will transfer.
5. Unplug your eReader.
6. Enjoy!

### **How to return items early**

1. To return an item early so you may check out another, hover your mouse over the book in Adobe Digital Editions.
2. Click on the Item Options arrow located in the upper left-hand corner of the highlighted book.
3. Click on Return Borrowed Item.

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